

LILLEY TOWNSHIP BOARD
AGENDA
December 14, 2020

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE & INVOCATION
- ROLL CALL
- APPROVE AGENDA
- PUBLIC COMMENTS 3 MINUTE TALK TIME
- APPROVE PREVIOUS MONTH MINUTES
- TREASURER'S REPORT & ITEMS
- BILLS LISTED FOR APPROVAL
- CLERK'S ITEMS
- TRUSTEE'S ITEMS
- SUPERVISOR'S ITEMS
- FIRE DEPARTMENT & MEDICAL FIRST RESPONDERS REPORT
- PLANNING COMMISSION REPORT
- ZONING ENFORCEMENT REPORT
- MOTION TO ADJOURN

LILLEY TOWNSHIP BOARD MINUTES
November 9, 2020
UNAPPROVED

The **Regular Virtual Meeting of the Lilley Township Board** was called to order by Supervisor Bouwens at 7:30 P.M.

The **Pledge of Allegiance** was recited – invocation by Anderson.

The **Roll was called** with Board Members present: Bouwens, Way, Hoving, Anderson, Nelson.

Motion by Anderson, seconded by Hoving to approve agenda. All in Favor: Yes. **Motion Carried.**

Public Comments: Cindy thanked Fran and Diane for a well run election.

Motion by Hoving, seconded by Anderson to approve September 14, 2020 meeting minutes. All in Favor: Yes. **Motion carried.**

Treasurer's Report & Items: Bank balance in the General checking account for October 30, 2020 was \$414,752.69. Treasurer Way said tax notices will be sent out with the Survey questionnaire and not the news letter. Way would like a drop box put outside her home.

Motion by Anderson to approve bills listed, Seconded by Hoving. **Roll Call:** Bouwens, Yes; Way, Yes; Nelson, Yes; Anderson, Yes; Hoving, Yes. **Motion Carried.**

Clerk's Items: The Clerk thanked the election workers for their hard work on election day. The Clerk also will need approval for new software for payroll (Pontem will not support payroll in 2021). BS&A gave a quote for new software \$21,080.00. Clerk also would like Cindy Israels to be compensated for her time in running the virtual meetings.

Motion by Anderson to approve \$70.00 per meeting for Cindy Israels to run virtual meetings, seconded by Hoving. **Roll Call:** Anderson, Yes; Bouwens, Yes; Way, Yes; Hoving, Yes; Nelson, Yes. **Motion Carried.**

Motion by Way to purchase BS&A software package on a 3 year plan, seconded by Nelson. **Roll Call:** Anderson, Yes; Way, Yes; Bouwens, Yes; Hoving, Yes; Nelson, Yes. **Motion Carried.**

Trustee's Items: Judy on elections.

Supervisor's Items: Supervisor talked about MTA hazardous pay for elections, Pettibone Park and the Fire Department.

Fire Department and Medical 1st Responders Report: None

Planning Commission Report: Cindy Israels said October meeting will be cancelled. Cindy thanked the committee for their work in getting the Survey completed so it could be sent with the tax notices. Survey needs to be completed by 2/21/21 and a drop box put outside Multi-Purpose Building.

Zoning Enforcement: One (1) electrical permit, three (3) zoning permits, and five (5) mechanical permits.

Motion to adjourn by Anderson, seconded by Hoving. Meeting adjourned at 9:00 p.m.



Fran Nelson, Lilley Township Clerk

Lilley Township
Account Balance
NOVEMBER 2020

Account Number	Account Title	Balance
Account: Cash-Checking		
101-000-001.000	Cash-Checking General Fund	200,494.12
204-000-001.000	Cash-Checking Road Fund	51,821.84
206-000-001.000	Cash-Checking Fire Dept. Fund	79,663.49
209-000-001.000	Cash-Checking Cemetery Fund	16,850.31
210-000-001.000	Cash-Checking MFR Fund	42,830.84
226-000-001.000	Cash-Checking Transfer Station Fund	6,244.40
249-000-001.000	Cash-Checking-Building	13,587.80
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		411,492.80

Lilley Township
Journal Entries List

Date	Transaction #	Document #	Description	Account Title	Source	Account Nbr	Debit \$	Credit \$
11/4/2020	167	003503	Clerk's Office Rental outdoor Diane Fulton	Cash-Checking General Fund	CR	101-000-001,000	55.00	
11/4/2020	168	003503	Clerk's Office Rental outdoor Diane Fulton	Rent	CR	101-000-667,000		55.00
		003504	State of MI Shared Revenues	Cash-Checking General Fund	CR	101-000-001,000	14,011.00	
11/4/2020	169	003505	State of MI Shared Revenues	State Revenue Sharing	CR	101-000-574,000		14,011.00
		003505	Karen Pearson replace D Pearson returned CK	Cash-Checking-Building	CR	249-000-001,000	66.00	
11/4/2020	170	003505	Karen Pearson replace D Pearson returned CK	Electrical Permits	CR	249-372-476,000		66.00
		003506	Zoning Adm Permits 9/2020	Cash-Checking-Building	CR	249-000-001,000	779.00	
		003506	Zoning Adm Permits 9/2020	Electrical Permits	CR	249-372-476,000		779.00
		003506	Zoning Adm Permits 9/2020	Cash-Checking General Fund	CR	101-000-001,000	75.00	
		003506	Zoning Adm Permits 9/2020	Zoning Permits	CR	101-000-480,000		75.00
11/9/2020	171	003506	Zoning Adm Permits 9/2020	Cash-Checking-Building	CR	249-000-001,000	448.00	
		003506	Zoning Adm Permits 9/2020	Mechanical Permits	CR	249-373-476,000		448.00
		003506	Zoning Adm Permits 9/2020	Cash-Checking-Building	CR	249-000-001,000	86.00	
11/9/2020	172	1194.39	Mckesson Reimburse MFR	Plumbing Permits	CR	249-374-476,000		86.00
		003508	Mckesson Reimburse MFR	Cash-Checking MFR Fund	CR	210-000-001,000	1,194.39	
		003508	Zoning Adm Permits 10/2020	Equipment - Shop	CR	210-651-977,000		1,194.39
		003508	Zoning Adm Permits 10/2020	Cash-Checking-Building	CR	249-000-001,000	66.00	
		003508	Zoning Adm Permits 10/2020	Electrical Permits	CR	249-372-476,000		66.00
		003508	Zoning Adm Permits 10/2020	Cash-Checking General Fund	CR	101-000-480,000	45.00	
		003508	Zoning Adm Permits 10/2020	Zoning Permits	CR	101-000-001,000		45.00
		003508	Zoning Adm Permits 10/2020	Cash-Checking-Building	CR	249-000-001,000	655.00	
11/30/2020	173	003509	Zoning Adm Permits 10/2020	Mechanical Permits	CR	249-373-476,000		655.00
		003509	Int on Checking 11/2020	Cash-Checking General Fund	CR	101-000-001,000	27.36	
		003509	Int on Checking 11/2020	Interest & Dividends	CR	101-000-665,000		27.36
							<u>17,507.75</u>	<u>17,507.75</u>

Report Filter Criteria
Transaction Date Range: 1/10/1/2020 to 1/130/202C
Transaction Types: Cash Receipts